



# Wellingore Parish Council

Notes of the Parish Council Meeting

Monday 13<sup>th</sup> November 2023 at 7pm

*Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at the next meeting.*

Present: Niall Shaw (Chair), Cllr Mills (Vice Chair), Alex Theaker, Paul Hathaway, Karen Mitchener, Ben Hausermann, Patricia Reid, Cllr Mountjoy  
Cllr Lucille Hagues  
Cllr Marianne Overton  
Clerk: Chantelle Hausermann

**/1 Public Forum**

Nil

**/2 To receive apologies and reasons given.**

Nil

**/3 To approve the notes of the meeting held on Monday 10<sup>th</sup> October 2023**

Proposed Cllr Mills, Seconded Cllr Hausermann – All in agreement.

**/4 To receive declarations of interest on any item on the agenda.**

Nil

**/5 To discuss matters arising.**

Covered at Item 7

**/6 Councillors Reports.**

**/1 Councillor L Hagues** – October Newsletter circulated to Parish Council.

**/2 Councillor M Overton** – October Newsletter circulated to Parish Council.

**/7 To consider matters for discussion and resolution**

**/1 to update the Parish Council on the purchase of a new dog bin for Memorial Hall Field. (Parish Clerk)**

The new dog waste and litter bin has been purchased and installed.

**/2 to provide an update on the purchase and installation of posts around the Memorial Hall Field. (Cllr Hausermann)**

The company who are fitting the post are not available until the new year. Current quotes only last 30 days, therefore new quotes will be obtained once a date is confirmed for fitting. The container is currently full and needs emptying for storage. This will be scheduled for the spring.

**/3 to discuss the CCTV & a defibrillator at Wellingore Memorial Hall. (Chairman).**

The Parish Council agreed at the last meeting that they would cover 50% of the cost. The Parish Clerk spoke to the Chair of WMH who advised he needed to confirm with the treasurer and committee. The Chair of WMH has now sent through an additional quote for 8 cameras rather than 6.

The Parish Council have agreed that they would like a further quote for 8 cameras to compare the price. Once this is received the Parish Council will discuss this further in relation to a suitable contribution.

It has been confirmed that the WMH committee will have access to the CCTV recordings on their mobile phones.

Defibrillator – WMH do not have a defibrillator, the view from WMH is that there should be an additional defibrillator at the hall for people using the hall. Discussions took place around how many defibrillators are in the village as there is one at Wellingore Hall and one at Wellingore Garage. The council discussed that they do not wish to move the defibrillator from the garage as this is suitably located.

WMH have applied for a grant for a defibrillator, therefore it was agreed to await the outcome of this request and then discuss further.

It was agreed that communication should be put in the Graffoe link detailing the location of all the defibrillators in a 10-mile radius. Following this we will arrange first aid training for parishioners.

**/4 to discuss the Fosse Green Energy detail, confirm attendance at the meeting and discuss the response (Cllr Reid/Cllr Mountjoy)**

Cllr Reid and Cllr Mountjoy will continue to be the representatives from the Parish Council. They will feedback in due course.

**/5 to discuss a play park improvements and the Annual Inspection Report. (Cllr Mitchener)**

3 quotes have now been obtained. Cllr Mitchener and the Parish Clerk will now research suitable grants and submit applications.

**/6 to discuss an action plan for bulb/tree and hedge planting in addition to tree tidying around the area including overgrown trees and hedges on Highcliffe. (All)**

Prices were sent to the Parish Council relating to bulbs and hedges. The parish clerk has contacted the companies to obtain further quotes and will feedback in due course. It was agreed that these should be ordered at the earliest opportunity when a confirmed list has been agreed.

The results of the Tree Survey have been sent to Tree Surgeons for remedial works. One tree surgeon has questioned if all trees have been captured in the survey and has contacted NKDC directly to discuss further. He has met the specialist from NKDC and we await further direction on how this will be progressed.

The current quotes for essential and desirable works are as follows:

Quote 1 Windmill Field	Essential £495 Desirable £1755.00
Quote 1 Memorial Hall	Essential £350 Desirable £625
Quote 2 Windmill Field	Essential £400 Desirable £450

An additional quote will be provided for Memorial Hall Field once NKDC have confirmed further details.

Cllr Hathaway proposed that we instruct the essential and desirable works at the Windmill Field with a view to complete the Memorial Hall Field once NKDC confirm action.

**Agreed by all.**

**ACTION: Cllr Hathaway**

**/7 to discuss the Parish Councils activity on Social Media (Cllr Hathaway)**

Facebook was closed down for approximately one week, it is now back online and Cllr Hathaway will continue to update the page accordingly.

The Parish Council discussed if there was a requirement for Instagram, at present it should share automatically.

The Parish Council agreed to continue to share news and local events. They also agreed that running a winter photo competition would be valuable. Any submissions should be sent to the Parish Clerk. Decisions will be made into who will judge and prizes. **ONGOING**

**/8 to provide an update on the Christmas Fayre and to discuss future village events. (All)**

The Christmas Fayre will be in the hall and will be managed by Wellingore Memorial Hall.

**/9 to discuss the collapsed barn opposite the Red Lion. (Chairman/Cllr Theaker)**

The Conservation Officer is aware of the situation and would like to make contact with the owner. Cllr Theaker has been in touch with the Conservation Officer in relation to the owners' contact details and potential use of the allotment to create safe barriers.

Cllr Mills has spoken to the owner, and she is currently working with an architect to discuss an application for future works.

**/10 to discuss the phone box library and necessary improvements. (Chairman)**

The made to measure book shelving has been made and is currently being stained. This will be fitted this week.

**/11 to discuss a response and decision on the WI Bench. (All)**

The parish clerk will liaise with the WI.

**/12 to provide an update on Christmas lights and a Christmas tree (Chairman)**

The Christmas Tree will be planted this year in the Mill Field but will not be decorated until it is established. It will be planted where it can be seen from the paths. An electric socket will be provided by the Grey Willows Developers. This year a tree will be provided at the entrance to the development with lights. The lights in Mill Field will be fitted and switched on at 10am on the first Sunday of December.

**/13 to update the Parish Council on CILCA Training (Parish Clerk)**

CILCA Training is in process.

CILCA Pay – The PC will be paid an additional 2 hrs per week for 100 weeks to fulfil this 200 hrs training commitment, as stipulated by the Parish Council  
NJCA Pay Award – Details shared with the Parish Council.

**/8 To note correspondence received:**

The Chair expressed his thanks to Lucille Hagues for her help in dealing with Ivy Cottage. Cllr Mountjoy would like to write to the owner to discuss his future intentions with the property.

**/9 Planning**

Nil

**/10 Finance**

/1 To approve payments (see below) and to confirm that the Council approve both cheque and online payments.

/2 To confirm bank balances on 7<sup>th</sup> November 2023 as:

Current account at 07.11.23	£7382.91
Deposit account at 07.11.23	£44037.92

Confirmed by all.

**/11 To discuss any other business.**

/1 Cllr Theaker has approached a local painter for a quote to paint the bollards and the lion sand pipes. The quote is £320. Cllr Theaker will contact the painter and instruct works. Approved by all.

/2 Cllr Theaker advised that over the coming months it would be worth having the grass cutters back now the leaves have all fall. It was discussed that the contract with CB Ground Maintenance is due to expire, the Parish Council agreed that they would like to continue with the current contract.

**/12** To note the date of the next meeting: Monday 11<sup>th</sup> December at 7pm.

The Chairman thanked all for attending and closed the meeting at 1918.

signed..... dated.....

---

Chantelle Hausermann - Parish Clerk

[wellingoreclerk@live.co.uk](mailto:wellingoreclerk@live.co.uk)

07791113860

List of payments approved:

13.11.23	Transfer from Deposit Acct (Planters/Defib)	£3593.76		
56	13.11.23	CH	November Salary + backpay Apr-Oct NJC PA	£1019.18
57	13.11.23	HMRC	PAYE November	£294.70
58	13.11.23	CBGM	October Grass	£360.00
59	13.11.23	NGMS	October Ground Maintenance	£60.00
60	13.11.23	AM	October Litter	£110.00
61	13.11.23	NS	Remembrance Wreath	£20.00
62	13.11.23	MH	Phonebox Library	Awaiting Invoice
63	13.11.23	SCCC	CILCA Qualification	£450.00
64	13.11.23	Clear Council	Annual Insurance	£896.75

**Total paid in November: £3210.63**  
+Phone box Library

