



# Wellingore Parish Council

## Notes of the Parish Council Meeting

Monday 12<sup>th</sup> June 2023 at 7pm

*Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at the next meeting.*

Present: Niall Shaw (Chair), Cllr Mills (Vice Chair), Alex Theaker, Ben Hausermann, Paul Hathaway, Karen Mitchener  
Cllr Lucille Hagues  
Clerk: Chantelle Hausermann

### **/1 Public Forum**

Nil

### **/2 To receive apologies and reasons given.**

Cllr Mountjoy (work)

### **/3 To approve the notes of the meeting held on Monday 13<sup>th</sup> May 2023**

Proposed Cllr Theaker, Seconded Cllr Mitchener– All in agreement.

### **/4 To receive declarations of interest on any item on the agenda.**

Nil

### **/5 To discuss matters arising.**

Cllr Theaker advised that he had addressed the issue with the shipping container at Wellingore Playing Field and has added anti climb paint and signage

Cllr Hausermann advised that the dog waste signs have been displayed around the village. An additional bin is to be purchased to locate near the playing field.

### **/6 Councillors Reports.**

**/1 Councillor L Hagues** – June Newsletter was shared via email with the Parish Council. Cllr Hagues has nothing further to add

**/2 Councillor M Overton** - Councillor Overton's June Newsletter has been shared with the Parish Council.

### **/7 To consider matters for discussion and resolution**

#### **/1 to discuss the LCC 'Green' masterplan. (Cllr Hathaway)**

Cllr Hathaway has shared information via email with the Parish Council on the LCC Green Plan. The PC agreed that it was a good idea and the trees could be utilised as a blocker to restrict unwanted vehicle access. The Parish Council agreed that they want to take this up as a project and come up with a plan. Cllr Hathaway to lead on the project and to determine any grants and locate suitable land.

ACTION: Cllr Hathaway

#### **/2 to discuss a tree survey. (Cllr Hathaway)**

All trees are registered with NKDC and have numbers assigned to them. The trees in the Jubilee Wood and the Mill Field, all other trees are private or council. Cllr Hathaway is to look into a suitable company who can complete the tree survey and send details to the Parish Clerk.

**/3 to confirm plans for the Barclay management community engagement in June/September**

Barclays were initially going to return to the village in June, however nothing has been heard. Cllr Mills has liaised with Monique and believes that 2 teams will return to complete a project in September. Further information will be promulgated in due course. Jobs will be the planters and wood chips on the paths and side pieces of paths within Mill Field. There is also work in Diamond Jubilee Wood.

**/4 to provide an update on the playpark upgrade and quotations received. (Cllr Theaker)**

The quotation for the roundabout still stands. There are a number of options available to upgrade the play park. An updated plan is required to support a grant request. Cllr Mitchener/Cllr Hausermann to contact Wicksteed to ask them to devise a plan. Parish Clerk to contact NKDC planning to look at planning permission.

ACTION: Cllr Mitchener/Cllr Hausermann

**/5 to provide an update on the posts for Wellingore Playing Field. (Cllr Hausermann)**

Cllr Hausermann is waiting for the company to come back to him as the posts are currently out of stock. Cllr Hathaway has sent through additional companies who stock the posts. ONGOING

**/6 to review and approve the quotation for a new solar powered speedometer. (Cllr Shaw)**

Parish Clerk will contact Elan City to advise if the previous quotation still stands and to proceed with the order.

ACTION: Parish Clerk

**/7 to provide an update on the Summer Fete**

Entertainment is booked. Food outlets have been booked. Cllr Theaker is going to try to locate a tug of war rope from the young farmers. Advertisement of the event has been initiated. The flyers have been ordered and there will also be an advert in the Graffoe Link.

**/8 To note correspondence received:**

Noted – No further comments

**/9 Planning**

Nil

**/10 Finance**

/1 To approve payments (see below) and to confirm that the Council approve both cheque and online payments.

Payments approved by all and paperwork was signed. A refund of expenses to Cllr Theaker was also approved for the sum of £38.00.

/2 To confirm bank balances on 7<sup>th</sup> June 2023 as:

Current account at 07.06.23	16,894.65
Deposit account at 07.06.23	43,527.63

Confirmed by all.

/3 The AGAR for financial year 22/23 was reviewed and approved. The Certificate of Exemption was signed by the Chairman and the dates for the Notice of Public Rights and Publication on Unaudited Annual Governance & Accountability Return was agreed and completed.

**/11 To discuss any other business.**

/1 Discussions took place regarding potential new developments and the issue with the sewage in the village. Cllr Mitchener is liaising with Anglian Water and Environmental Health.  
**ACTION: Cllr Mitchener**

/2 There have been reports of youths passing drugs near the car park in the Memorial Hall Field. The eye witness is to report it to the police. CCTV is to be reviewed and number plates are to be noted. Cllr Hathaway to liaise with WMH in relation to expanding the CCTV for the hall.  
**ACTION: Cllr Hathaway**

**/12 To note the date of the next meeting: Monday 10<sup>th</sup> July 2023 Meeting of Parish Council.**

The Chairman thanked all for attending and closed the meeting at 8.05pm

signed..... dated.....

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Chantelle Hausermann - Parish Clerk

[wellingoreclerk@live.co.uk](mailto:wellingoreclerk@live.co.uk)

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List of payments approved:

21	12.06.23	CH	June Salary	£624.88
22	12.06.23	HMRC	PAYE	£156.20
23	12.06.23	AM	May Litter	£110.00
24	12.06.23	CBGM	May Grass	£360.00
25	12.06.23	Wildcat	Barclays Buffet	£144.00
26	12.06.23	Neil Gratton	Ground Maintenance	£132.00
27	12.06.23	Gavin Hellard	Tree Works	£85.00

**Total: £1612.08**

Proposed: Cllr Shaw / Seconded Cllr Theaker  
All in agreement